

**LOUISVILLE REGIONAL AIRPORT AUTHORITY
SPECIAL BOARD MEETING
JULY 22, 2020**

A special meeting of the Board of the Louisville Regional Airport Authority was held on July 22, 2020. Chairman Dale Boden convened the meeting at 3:08 p.m. via Zoom videoconferencing software.

Those in attendance were: Mr. Cleo Battle, Mr. Dale Boden, Ms. Toni Clem, Mr. Mitchel Denham, Ms. Mary Rose Evans, Mayor Greg Fischer, Ms. Nikki Lanier, Mr. Pat MacDonald, Mr. John A. Moore, Ms. Lesa Seibert, and Mr. Jim Welch. Mr. Tom Halbleib attended as counsel to the Board.

Staff Members in attendance were: Ms. Brenda Allen, Ms. Pat Apone, Ms. Dodie Caulk, Ms. Natalie Chaudoin, Mr. Bill DeGraw, Mr. Anthony Gilmer, Ms. Noel Jolly, Mr. Dan Mann, Mr. Curtis Monroe, Mr. Brian Sinnwell, Ms. Megan Thoben, Mr. Adam Thomas, Mr. Ben Tobin, and Mr. Darrell Watson.

Also in attendance: Ms. Cindy Adelberg, Mr. Aaron Aljets, Ms. Sarah Barker, Ms. John Coliton, Ms. Katherine England, guest, Mr. W. Trent Holder, Jonathan, KB, Mr. Josh Mann, Ms. Julie Mattlin, Mr. Kelly Meyer, Mr. Zach Neds, other, Mr. Robert Rush, Mr. Tom Schnetzer, S. Shadburne, Mr. Todd Tabor, Ms. Julie Taylor, Ms. Melissa Vasher, and Ms. Mary Ellen Wiederwohl.

Prior to the consideration of the minutes, Chairman Boden thanked former Chairman Jim Welch for his service as Board Chairman and thanked former Board members Earl Jones and Bill Byrley for their service to the Board. He then welcomed new members Cleo Battle and Mitchel Denham to the Board.

CONSIDERATION OF MINUTES

The minutes of the special Board meeting held June 17, 2020 were reviewed and, upon motion duly made and seconded, unanimously approved.

ACTION ITEMS

1. Terminal Elevator Replacement — Louisville Muhammad Ali International Airport — Contract Award

Originally installed thirty years ago, four landside elevators located in the Louisville Muhammad Ali International Airport terminal are in need of replacement/upgrade. These aging units have been regularly maintained by Schindler Elevator under an annual service agreement, but they now have reached the end of their useful life and have become a challenge to economically maintain. This has led to unacceptable down times due to equipment failures or extended lead times for maintenance and repair due to parts becoming obsolete, scarce or unavailable, requiring technical machining and fabrication. Replacement is the sole option at this time for these units.

The existing truss supports will be reused in the replacement process.

Schindler Elevator Company is currently listed with Sourcewell (formally NJPA) as holding a cooperative purchase contract under master agreement 100516-SCH. State law, specifically KRS 45A affords the Authority, as a political subdivision of the Commonwealth, the opportunity to participate in cooperative contracts with other public entities under certain circumstances without the need to conduct an additional solicitation. This agreement has been reviewed by the Authority and has been determined to meet the contracting and purchasing requirements for Kentucky Cooperative Purchasing Agreements.

Pricing terms and conditions are based upon the Sourcewell Master Agreement 100516-SCH that runs through November 2, 2020 with available renewal options and the opportunity for the Authority to supplement with provisions required by the Authority and the FAA. This contract covers all labor, equipment and maintenance.

Mr. Mann recommended the Board approve the replacement and upgrade of four Terminal Elevators from Schindler Elevator Company at a not-to-exceed amount of \$1,325,024; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

2. HNTB Task Orders No. 13, 15, and 16— Louisville Muhammad Ali International Airport — Approval

On January 16, 2019, the Board approved the award of a Supplemental Airfield Consultant Services contract with HNTB for a three-year period with an option for an additional two-year term. The contract requires Board approval for each Task Order. The following Task Orders require approval:

Task Order 13 authorizes HNTB to provide design and bid services for plans and specifications associated with the proposed expansion of the East Terminal Ramp at the Louisville Muhammad Ali International Airport. These services will also include design support services for the installation of piping from a proposed geothermal field to be located under the future apron expansion including the connective piping system back to the terminal central plant. These efforts will improve airport efficiency and capacity while implementing environmental sustainability initiatives. It is anticipated that 90 percent of the fees for this effort will be covered by a future FAA grant. Task Order 13 will be contract in the amount of \$453,264.00.

Task Order 15 authorizes HNTB to provide design and bid phase services to support the Terminal Enhancement project at Louisville Muhammad Ali International Airport with respect to improvements related to expanding the terminal checkpoint. This design will address site elements related to the expansion of the east and west side of the terminal connector including site demolition, pavement demolition, pavement design, horizontal and vertical geometry, survey, grading and drainage, pavement marking, utility protection and relocation, and contractor phasing and staging plans. Task Order 15 will be a contract in the amount of \$139,078.

Task Order 16 authorizes HNTB to provide design services for plans and specifications for a new taxiway connector between Taxiway "A" and the proposed Ramp 25 in the Northwest Quadrant of the Louisville Muhammad Ali International Airport. Task Order 16 will be a contract in the amount of \$228,219.00.

Mr. Mann recommended the Board approve Task Orders No. 13, 15, and 16 to the contract with HNTB in the amounts of \$453,264.00, \$139,078 and \$228,219.00 respectively for a total contract increase of \$820,561; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

3. Noise Mitigation Program Group 2 — University of Louisville Belknop Campus — Contract Award

This project consists of general construction to acoustically treat rooms within three (3) University of Louisville Belknop campus buildings: Ernst Hall, Interfaith Center and Baptist Student Union. The project was advertised in *The Courier-Journal* and the *Louisville Defender*. Additionally, the project was posted with the Tri-State Minority Supplier Development Council and on the Authority's website. Two bids were received. The lowest bidder failed to meet the DBE requirements of the contract documents and is non-responsive. The second lowest and most responsive bidder was Martin Construction Company of Louisville, KY with a total unit price base bid of \$775,000. Authority staff have reviewed the bid documents submitted by Martin Construction Company, have verified the bid to be responsive and are recommending the award.

Mr. Mann recommended the Board award the contract for Noise Mitigation Program University Of Louisville Belknop Campus (Group 2) to Martin Construction Company from Louisville, KY in accordance with the unit prices set forth in the bid for a total contract amount of \$775,000; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

Ms. Mary Rose Evans noted that this project fulfills a commitment made by the Authority to the FAA. Ms. Mary Rose Evans also noted her commitment to exploring the potential need for sound insulation in the neighborhoods adjacent to the new airfield ramp.

4. Obstruction Mitigation Restoration Project Contract 3 — Bowman Field — Contract Award

The Airport Authority has a successful ongoing obstruction mitigation restoration program at Bowman Field which ensures the safety of aircraft and the general public through the acquisition of aviation easements that allow mitigation of trees that may impact airspace surfaces. This award is based upon the effective negotiations with stakeholders impacted by these mitigation efforts and the Authority's ongoing desire to address airspace surface mitigation while continuing to be a good neighbor to those impacted. This is accomplished by providing additional landscaping and beautification of the stakeholder's property in return for

their cooperation. This project consists of planting trees and landscaping on several properties surrounding Bowman Field, including public right of way, Seneca Golf Course, surrounding Metro Parks' property and approximately 15 residentially owned properties with avigation easements above Bowman Field landing approaches.

The project was advertised in *The Courier-Journal* and in the *Louisville Defender*, was posted on the Authority's website and was provided to the Tri-State Minority Supplier Development Council. One bid was received from Packs Nursery and Landscaping, LLC on June 25, 2020 in the amount of \$195,955.00. Authority staff and the consultant have reviewed the bid documents submitted, have verified the bid by Packs Nursery and Landscaping, LLC to be responsive and acceptable and are recommending the contract award.

Mr. Mann recommended the Board award the contract for the Obstruction Mitigation Restoration Project - Contract 3 to Packs Nursery and Landscaping, LLC, of Danville, Kentucky, for a contract award of \$195,955; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

5. Proposed Revisions to Authority Regulations— Consideration and Adoption

Revisions are needed to Chapter 600 of the Authority Regulations (copy attached) to incorporate changes resulting from the adoption of the Fiscal Year 2021 budget.

Mr. Mann recommended the Board approve and adopt the revised Regulations as proposed and authorize the Executive Director to take the necessary steps to implement the changes. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

OTHER BUSINESS

Mr. Tom Schnetzer of Kimley-Horn presented on the revision of the Airport Master Plan. Ms. Mary Rose Evans inquired about public outreach meetings for airport neighbors, and Mr. Schnetzer advised her he was presenting at the Community Noise Forum Meeting on July 27, 2020.

There being no additional business the meeting adjourned at 4:06 p.m.

Dale Boden, Chairman

Dan E. Mann, Assistant Secretary