

**LOUISVILLE REGIONAL AIRPORT AUTHORITY
BOARD MEETING
SEPTEMBER 21, 2022**

The regular meeting of the Board of the Louisville Regional Airport Authority was held on September 21, 2022. Vice Chairman Pat MacDonald convened the meeting at 3:09 p.m. in the Boardroom of the Louisville Regional Airport Authority, Louisville, Kentucky.

Board members present: Ms. Toni Clem, Ms. Nikki R. Lanier, Mr. Brian Lavin, Mr. Pat MacDonald, Ms. Lesa Seibert, and Mr. John Sistarenik. Not in attendance: Mr. Cleo Battle, Mr. Dale Boden, Mr. Mitchel Denham, Mayor Greg Fischer, and Mr. John A. Moore. Mr. Tom Halbleib attended as counsel to the Board.

Staff members present: Ms. Brenda Allen, Mr. Paul Boyd, Ms. Dodie Caulk, Ms. Natalie Ciresi Chaudoin, Mr. Anthony Gilmer, Ms. Noel Jolly, Mr. Dan Mann, Ms. Kim Pemberton, Mr. Brian Sinnwell, Mr. Adam Thomas, and Mr. Darrell Watson.

Also in attendance: Mr. Phil Clark, Mr. Pat Dominik, Mr. Michael Klensten, Mr. Tim Morr, Ms. Holli Reger Smith, Ms. Rose Ruckriegel, Mr. Robert Rush, and Ms. Melissa Vasher.

CONSIDERATION OF MINUTES

On motion duly made and seconded, the minutes of the Annual Board meeting and the Regular Board meeting held on July 20, 2022 were unanimously approved.

STAFF REPORTS

FINANCE

Ms. Brenda Allen presented the finance report. For the two months ending August 2022, fiscal-year-to-date operating revenue is \$13,297,869 which is \$169,362 below the budgeted amount or 1.3%. Fiscal-year-to-date operating expenses are \$4,827,167 which is \$986,545 below the budgeted amount or 17%. Enplanements are up 4.59% from the same period last year and landed weight is up 6.22% from the same period last year.

CONSTRUCTION

Mr. Brian Sinnwell presented the construction report. For Taxiway A, construction of the connecting taxilane into the UPS Hangar development site is substantially complete and UPS is making good progress on construction of the hangar. For the Geothermal Wellfield Project, drilling of the 648 wells is complete. In the Renaissance South Business Park, construction of the warehouse on Lot #1 is substantially complete.

CONSENT ITEMS

- 1. Appointment of Safety and Security Officer — Louisville Muhammad Ali International Airport — Approval**

The Director of Public Safety has reviewed the qualifications of Jeffrey Artman and has concluded that they satisfy the Board's November 18, 1998 resolution and recommends his appointment as a part-time airport Safety and Security Officer.

Mr. Mann recommended the Board appoint Jeffrey Artman as a part-time airport Safety and Security Officer, to serve at the pleasure of the Board until such time as the Director of Public Safety shall terminate the appointment; and authorize and direct the Authority's Director of Public Safety to administer the Oath of Office. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

2. United States Postal Service Lease Agreement — Amendment No. 1 — Approval

The Authority entered into a Lease on March 2, 1995 with the United States Postal Service ("USPS") for a parcel of land to construct an Air Mail Facility at Louisville Muhammad Ali International Airport (the "Airport"). The term of the Lease expires December 31, 2025. Due to the United Parcel Service's hangar development at the Airport, the Authority is realigning its airfield access road. This realignment necessitates the removal of approximately 19,128 square feet of the USPS leased premises for the Authority to complete the realignment. The USPS is agreeable to such request and this First Amendment would reduce the leased premises to 416,476 square feet and the monthly land rent from \$28,059.90 to \$26,828.00.

Mr. Mann recommended the Board approve the First Amendment to the Lease with the United States Postal Service; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

ACTION ITEMS

3. Runway 6/24 Pavement Rehabilitation — Bowman Field — Contract Award

This project consists of patching, grade corrections, milling, and overlay of the existing asphalt pavement on Runway 6/24 at Bowman Field. Additionally, runway edge lights will be replaced with LED lights and new circuits will be pulled. Also, the runway safety areas will be re-graded to meet current standards. The project was advertised in the *Courier-Journal* and on the Authority's website. Three bids were received. Upon review of all documentation provided, the lowest, responsive bidder was Louisville Paving & Construction, Inc. with a unit price base bid of \$2,301,463.10. This project will be 90% funded through a future FAA grant in 2023.

The Authority staff and our consultant have reviewed the bid documents submitted by Louisville Paving & Construction, Inc., have verified their bid to be responsive and are recommending the contract award.

Mr. Mann recommended the Board award the contract for Runway 6/24 Pavement Rehabilitation at Bowman Field to Louisville Paving and Construction, Inc. in accordance with the unit prices set forth in the bid for a total contract amount of \$2,301,463.10; and, authorize the Executive

Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation. Mr. Brian Lavin abstained from the vote.

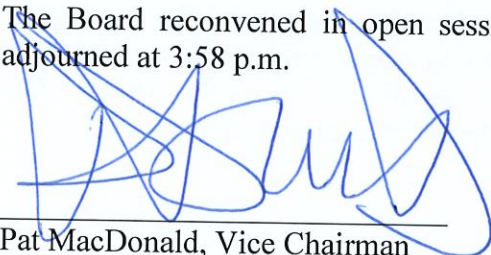
CLOSED SESSION - LITIGATION

Upon motion duly made by Vice Chairman MacDonald, seconded, and approved, the following motion to go into closed session was adopted at 3:23 p.m.:

I hereby move that the Board enter closed session. The general nature of the business to be discussed consists of pending potential claims involving the Authority as well as conduct associated with those claims. The reason for entering closed session is to allow the Board members to obtain privileged, legal advice. No final action is to be taken in this closed session. This action is authorized by KRS 61.810(1)(c).

I further move that the foregoing motion constitutes notice and public announcement of the general nature of the business to be discussed in closed session, the reason for the closed session, and the specific provision of the Kentucky Open Meetings Act authorizing the closed session, as required by KRS 61.815.

The Board reconvened in open session, and there being no additional business the meeting adjourned at 3:58 p.m.



Pat MacDonald, Vice Chairman



Dan E. Mann, Assistant Secretary