

**LOUISVILLE REGIONAL AIRPORT AUTHORITY
BOARD MEETING
NOVEMBER 15, 2023**

The regular meeting of the Board of the Louisville Regional Airport Authority was held on November 15, 2023. Chairman Dale Boden convened the meeting at 3:03 p.m. in the Boardroom of the Louisville Regional Airport Authority.

Board members present: Mr. Cleo Battle, Mr. Mark Blieden, Mr. Dale Boden, Mr. Mitchel Denham, Mr. Brian Lavin, Mr. Pat MacDonald, Mr. John Sistarenik, and Ms. Lesa Seibert. Not in attendance: Mayor Craig Greenberg, Ms. Maggie Harlow, and Mr. John A. Moore. Mr. Tom Halbleib attended as counsel to the Board.

Staff members present: Ms. Pat Apone, Ms. Megan Atkins Thoben, Ms. Dodie Caulk, Ms. Natalie Ciresi Chaudoin, Mr. Dillon Chado, Ms. Lauren Deel, Ms. Heather Fuqua, Mr. Anthony Gilmer, Ms. Angela Grooms, Mr. Bruce Harden, Ms. Noel Jolly, Mr. Daniel Klein, Mr. Dan Mann, Ms. Crystal Monroe, Ms. Kim Pemberton, Ms. Brenda Perry, Ms. Beverly Santamouris, Mr. Brian Sinnwell, Ms. Kelly Stengel, Mr. Adam Thomas, Mr. Darrell Watson and Mr. Jason Wheeler.

Also in attendance: Ms. Cassandra Bozeman, Mr. Phil Clark, Ms. Kelly Curry, Ms. Kelly Jost, Ms. Lynn Moore, Mr. Robert Rush, Mr. Dennis Scheid, Mr. Tom Schnetzer, Mr. Todd Tabor, and Ms. Melissa Vasher.

CONSIDERATION OF MINUTES

On motion duly made and seconded, the minutes of the Regular Board meeting held September 20, 2023, were unanimously approved.

STAFF REPORTS

Mr. Sinnwell provided the construction report and focused on the 100% TIF funded projects underway in the LRZC. For the South Park Road Reconstruction Project, utility relocation is complete, and work has begun to widen the road east and west Minor Lane to allow for a center turn lane. Construction is underway for the Minor Lane Widening and Bridge Replacement Project which will allow for a center turn lane and replace the bridge over southern ditch. Work along the west side of Air Commerce Drive is underway for the Air Commerce Drive and Universal Way Widening and Pavement Replacement Project. This project will remove asphalt pavement along Air Commerce Drive and Universal Way and replace it with concrete pavement and curbing. The project will also widen portions of Air Commerce Drive to five lanes. For the Tract 2 – Clearing, Demolition and Earthwork Project which consists of site preparation for Tract 2 and includes clearing and grubbing of approximately 20 acres, demolition of abandoned streets and infrastructure, earthwork, and erosion control to raise the building pad above the floodplain, work is underway. Mr. Sinnwell reported that all of these projects will be completed by the December 31, 2023 TIF expiration date with the exception of the Minor Lane Widening and Bridge Replacement Project. Mr. Halbleib and Mr. Mann are in discussions with KEDFA to reach an agreement to allow us to use TIF funds for the construction expenses which occur after December

31. Mr. Sinnwell also reported to the Board that the west side of the baggage claim area will reopen on Friday, November 17.

Mr. Mann introduced the Authority's new Senior Vice President and Chief Financial Officer, Ms. Beverly Santamouris. Immediately prior to joining the Authority Ms. Santamouris was the Controller/Treasurer at the University of Louisville and previously served as a Chief Financial Officer in the private sector.

Ms. Santamouris presented the finance report. For the four months ending October 31, 2023, fiscal-year-to-date operating revenue is \$27,947,002 which is \$325,444 unfavorable to the budgeted amount or 1.2%. The shortage is primarily due to landing and airfield use fees from lower UPS activity. UPS is predicting this trend will continue so there is an item on the agenda to adjust the rates and charges to address the shortfall. Compared to the four months ending October 31, 2022, there was an increase of \$1,922,062. Fiscal-year-to-date operating expenses are \$12,675,823 which is \$744,123 favorable to the budgeted amount or 5.5%. Compared to the four months ending October 31, 2022, there was an increase of \$1,714,143. Cargo weight is 14.70% lower than October of last year, and total cargo weight is 11.30% lower calendar year to date. October 2023 passenger activity is up 25.64% from October 2022 and is up 19.69% calendar-year-to-date.

AUDIT COMMITTEE

III.1.i. Audit Report — Acceptance by Board

Audit Committee Vice Chairman Pat MacDonald advised the Board the audit findings were presented to the Audit Committee on November 2, 2023, and advised the Board the auditor had provided the Authority an unqualified audit opinion. There were no significant audit findings or deficiencies in internal controls.

Under motion duly made and seconded, the Board accepted the audit report.

Mr. Mann advised the Board that one of the recommendations of the Audit Committee was for the Authority to perform a cybersecurity audit and he has requested a proposal from our audit partner, Plante & Moran, PLLC.

CONSENT ITEMS

1. Signature Resolutions — Approval

The Louisville Regional Airport Authority needs to add Authorized Individuals who may conduct business on its behalf. This makes it necessary to update the PFC Loan Payment Account Old National Bank resolution; the General Fund Account Stock Yards Bank resolution; the PFC Account Stock Yards Bank resolution and the Land Fund Account Stock Yards Bank resolution. The resolutions establish the following individuals as authorized to sign checks and transact business on behalf of the Louisville Regional Airport Authority.

NAME	TITLE
Danny E. Mann, AAE	Executive Director
Patricia L. Apone, AAE	VP of Finance and Administration
Dorothy “Dodie” Caulk, CPA, CM	Director of Finance and Accounting
Brenda D. Perry, Esq.	SVP- Chief Legal and Admin Officer
Beverly Santamouris, CPA	SVP- Chief Financial Officer
Brian J. Sinnwell, CM	SVP- Chief Operating Officer
Darrell S. Watson, AAE	SVP-Chief Experience Officer

Mr. Mann recommended the Board approve the Resolutions (copies attached). On motion duly made and seconded, the Board approved Mr. Mann’s recommendation.

2. HNTB Task Order No. 35 — Louisville Muhammad Ali International Airport — Approval

On January 16, 2019, the Board approved the award of a Supplemental Airfield Consultant Services contract with HNTB for a three-year period. An option for an additional two-year term was approved on December 8, 2021, extending the contract to January 2024. This contract requires Board approval for each Task Order. Task Order No. 35 authorizes HNTB to provide design and bidding services for our 2024 Airfield Pavement Rehabilitation project. This project is part of our annual pavement rehabilitation program at SDF and will cover both Runway 17R/35L and Runway 17L/35R and their associated taxiways. The negotiated amount for Task Order 35 is \$224,850. The project will be 90% funded by a future FAA Grant.

Mr. Mann recommended the Board approve Task Order No.35 to the contract with HNTB in the amount of \$224,850; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann’s recommendation.

3. Residential Sound Insulation Project No. 2023-1.7-30 — Louisville Muhammad Ali International Airport — Contract Award

This project consists of alterations and modifications to 30 residences within the area 1 boundary of the residential sound insulation program. Acoustical treatments will be made on each of these homes to achieve an interior reduction of noise from aircraft. The work includes the replacement of existing windows and doors, as well as mechanical and electrical modifications. The project was advertised in *The Courier-Journal* and the *Louisville Defender*. Additionally, the project was posted with the Tri-State Minority Supplier Development Council and on the Authority’s website. Two bids were received, and the low bidder was S&L Contracting, Inc. of Syracuse New York in the lump sum bid amount of \$1,385,000.00. This project will be funded through FAA Grant 121.

Mr. Mann recommended the Board award the contract for Residential Sound Insulation Program Project No. 2023-1.7-30 to S&L Contracting, Inc. of Syracuse New York in the contract amount

of \$1,385,000.00; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

4. HDR Engineering, Inc. — General Surveying Services Contract Amendment No. 2 — Louisville Muhammad Ali International Airport and Bowman Field — Approval

On January 22, 2019, the Authority awarded the "General Surveying" services for Louisville Muhammad Ali International Airport and Bowman Field to HDR Engineering, Inc. An option for an additional two-year term was approved on March 16, 2022, extending the contract to January 2024. The contract provides services that are required by FAA Grant Assurances and are typically used on all construction projects at both airports. Scope of work has and will continue to include – general surveying, deed/easement research, topographic and utility surveys, and implementation of a new GIS program.

The Board previously approved an initial contract and one amendment in a total contract amount of \$700,000.00, that has been nearly exhausted for services applied to multiple projects serviced by HDR Engineering, Inc. Therefore, Authority staff is recommending a second amendment, in the amount of \$200,000.00 to continue employing HDR Engineering, Inc. for services required for completion of ongoing projects.

Mr. Mann recommended the Board approve Contract Amendment No. 2 for General Surveying Services to HDR Engineering, Inc. in the amount of \$200,000.00; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

5. Hanson Professional Services Task Order No. 18 — Bowman Field Airport Area Safety Program — Approval

This project consists of the installation and construction of a 40,000-gallon deicer storage tank, a 10,000-gallon diesel fuel tank, and a solid storage facility on the airfield at SDF. The Deicing and Fuel Storage Facility project was advertised in *The Courier-Journal* and was posted on the Authority's website. A single bid was received. Upon review of all documentation provided, the lowest, most responsive bidder was MAC Construction & Excavating, Inc. of New Albany, IN with a bid price of \$3,075,000. This bid price exceeded available funds.

The Kentucky Model Procurement Code (hereinafter "MPC") established in KRS Chapter 45A permits negotiation of sealed bids prior to award when bids exceed available funds, including under circumstances where there is only one responsive bidder. As a municipality established by KRS Chapter 183, the Authority is neither bound by nor has it adopted the MPC. However, the Authority has elected to abide by the philosophy of the MPC. Accordingly, staff and MAC Construction & Excavating, Inc. participated in noncompetitive negotiations resulting in a new total price of \$2,749,603.

Authority staff and our consultant have reviewed the negotiated bid documents submitted by MAC Construction & Excavating, Inc., have verified the negotiated bid to be responsive, and are recommending the contract award.

Mr. Mann recommended the Board award the contract for the Deicing and Fuel Storage Facility project to MAC Construction & Excavating, Inc. at a bid price of \$2,749,603; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

FINANCES, FACILITIES AND OPERATIONS COMMITTEE REVIEWED ACTION ITEMS

1.i. Passenger Boarding Bridges Preventative Maintenance, Inspection and Repair Services — Louisville Muhammad Ali International Airport — Contract Award

This project consists of On-Site Preventive Maintenance, Inspection and Repair Services, for the existing Jet Bridges, Ground Power Units (GPU's) and Pre-Conditioned Air Units (PCA's) in operation at Louisville Muhammad Ali International Airport. A Request for Proposal was advertised in *The Courier Journal* and the *Louisville Defender* and was posted on the websites of the Authority and TriState Minority Supplier Development Council. Two responsive proposals were received from ERMC Aviation, LLC and TK Airport Solutions, Inc. Services shall include Quarterly, Semi-Annual, Annual Preventative Maintenance Inspections, and all Repair work authorized for the forementioned passenger boarding bridges and ancillary equipment. Equipment counts consists of the nineteen new boarding bridges which have been installed over the last two years and the six older existing boarding bridges that have exceeded their expected useful life. Services shall include the twenty-five GPU's and PCA's attached to each boarding bridge, in addition to the responsibility for inventory management of spare parts. To date all preventive maintenance and repair services have been performed in-house with Authority representatives. Contracting this service will free the Authority staff to perform other needed Terminal and Airfield work. Proposals were reviewed by a committee consisting of five Authority staff members. Criteria considered included: Firms Experience, Key Personnel Qualifications, Ability to Perform, References and Price Schedules. After initial review, ERMC was invited to make an oral presentation. TK Airport Solutions was not invited as TK evaluation scores were less than half of those received by ERMC. Upon conclusion of committee discussions, the committee recommends the award of a three-year agreement with two one-year renewal options to ERMC Aviation, LLC.

Mr. Mann recommended the Board award a three-year contract with two one-year renewal options for the passenger boarding bridges preventative maintenance, inspection and repair services to ERMC Aviation, LLC of Grand Prairie, TX with an initial three year not-to-exceed amount of \$572,197.54; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

1.ii. C&S Engineers Inc. Task Order No. 3 — Sustainability Management Plan Phase 2 — Approval

Recognizing the importance of sustainability and the Authority's role in contributing to appropriate sustainable practices, the Authority is requesting the C&S Companies to expand their current services to provide General Sustainability Services in support of the Authority's ongoing efforts. Phase 2 of the Sustainability Management Plan (SMP) will build upon the Authority's sustainability accomplishments to date and includes further prioritization and development of an implementation plan for sustainability initiatives developed in Phase 1.

Highlights of the Phase 2 scope include:

- Developing a strategic implementation,
- Monitoring and reporting sustainability initiatives and programs,
- Developing marketing resources to promote sustainability,
- Providing Airport Carbon Accreditation (ACA) Level 1 Support,
- Completing Green House Gas Emissions Inventory Update,
- Managing electrification feasibility and project development,
- Conducting waste audit and expanded recycling program implementation,
- Developing a Sustainable Procurement Policy, Sustainable Design and Construction Policies, and funding assistance for future programs.

Airport staff is recommending that that C&S Companies provide Sustainability Management Plan, Phase 2 Services for the Louisville Regional Airport Authority including Bowman Field and Louisville Muhammad Ali International Airport for a not to exceed sum of \$250,000.

Mr. Mann recommended the Board approve Task Order No. 3 to the contract with C&S Engineers Inc. in the not to exceed amount of \$250,000; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

1.iii. Paradies — News/Gift/Specialty Retail Concession Agreement Amendment No. 4 — Louisville Muhammad Ali International Airport — Approval

The Authority entered into a News/Gift/Specialty Retail Concession Agreement dated January 27, 2016 (the "Agreement") with Paradies-Louisville II, LLC ("Paradies") to finance, design, construct, operate and manage the News/Gift/Specialty Retail Concession at Louisville Muhammad Ali International Airport for an initial term of eight years with one two-year renewal term, which option is at the sole discretion of the Authority. The specific terms of the Agreement include: (i) a minimum monthly guarantee in the amount of \$0.49 per enplaned passenger, (ii) a concession fee in the minimum amount of 14% of monthly gross receipts for convenience/gift/news/sundry items, (iii) a concession fee in the minimum amount of 13% of monthly gross receipts for specialty shop items, (iv) an Airport Concession Disadvantaged Business Enterprise (ACDBE) goal of 24%, (v) a minimum capital investment of \$2,107,500.00 and (vi) a minimum mid-term capital investment in the amount of \$210,750.00.

Staff have been in negotiations with Paradies regarding their minimum mid-term capital investment obligations. The negotiations have resulted in the following terms for the Board's consideration which include (i) exercising the two-year renewal term and extending the term of the Agreement for an additional five-year term from February 28, 2026 to February 28, 2031, (ii) Paradies expending a minimum of \$1,430,283.00 in additional improvements, (iii) Paradies is expending a minimum \$361,000.00 in additional mid-term improvements. The original terms relative to minimum monthly guarantees, percentages of gross receipts for convenience/gift/news/sundry/specialty shop items will continue. The ACDBE goal will be set by the Authority each triennium consistent with FAA regulations and adjusted by amendment to the contract as needed.

Mr. Mann recommended the Board approve the Fourth Amendment to the News/Gift/Specialty Retail Concession Agreement with Paradies-Louisville II, LLC which exercises the one (1) two-year option and extends the term of the News/Gift/Specialty Retail Concession Agreement through February 28, 2031 at the financial terms described above; and authorize the Executive Director to execute the necessary contract documents subject to (i) the review and approval by counsel as to legality of form and content and (ii) the Authority receiving the FAA's approval to enter into the Fourth Amendment to the long-term exclusive News/Gift/Specialty Retail Concession Agreement. Provided the FAA does not approve the Fourth Amendment to the long-term News/Gift/Specialty Retail Concession Agreement, the Authority shall incorporate language in the Fourth Amendment that amends the permitted uses and privileges from exclusive to non-exclusive. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

1.iv. Foth Task Orders No. 65, 66, and 67 — Louisville Muhammad Ali International Airport and Bowman Field — Approval

On November 20, 2019, the Board approved the award of a Planning, Engineering & Architectural Professional Services contract to Foth for a three-year period. Subsequently, the option for an additional two-year term was approved on January 18, 2023. The contract requires Board approval for each Task Order,

Task Order 65 authorizes Foth to provide design and bid services for a fuel system project at LOU. The project will install a 100LL Self-Service Fuel System and fueling apron which will be owned and operated by the Authority. The negotiated amount for Task Order 65 is \$124,411.

Task Order 66 authorizes Foth to provide design and bidding services for the rehabilitation of five bridge structures collectively referred to as the Departures Bridge at SDF. The rehabilitation project will correct deficiencies identified in a recently completed inspection report and extend the service life of the bridges. The negotiated amount for Task Order 66 is \$155,064.

Task Order 67 authorizes Foth to provide design and bidding services for the expansion of the existing Shuttle Lot and Employee Parking Lot. The parking lot expansions will provide an estimated 360-400 additional parking stalls and will include parking lot lighting and drainage considerations. The negotiated amount for Task Order 67 is \$212,975.

Mr. Mann recommended the Board: approve Task Orders 65, 66, and 67 to the contract with Foth for a combined negotiated amount of \$492,450; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation

1.v. Terminal Area Plan — Louisville Muhammad Ali International Airport — Contract Award

Experiencing the fastest growth in the country and its challenges, Authority staff committed to seeking professional services for a Terminal Area Plan to identify and prioritize landside infrastructure improvements to meet Louisville Muhammad Ali International Airport's needs over the next ten years. The Terminal Area Plan will focus on reviewing the existing ground access, parking and support facilities, utilities, land uses, and previous planning studies to develop a program that accommodates current needs, anticipated growth, and enhances the passenger experience over the next ten years.

The Authority advertised a Request for Qualifications in *The Courier-Journal*, the *Louisville Defender*, through the American Association of Airport Executives website and on the Authority's website. A total of three qualified firms submitted proposals for the Authority's consideration. A consultant selection working group comprised of Authority staff reviewed the proposals, held interviews with each firm, and recommends Kimley-Horn and Associates, Inc. as the most qualified consultant to carry out these professional services. Authority staff has found the proposed scope and fee as submitted by Kimley-Horn for terminal area planning services to be acceptable and in conformance with industry standards.

Mr. Mann recommended the Board approve the consultant selection scope and fee with Kimley-Horn and Associates, Inc. for the development of a Terminal Area Plan in the negotiated contract amount of \$998,285; and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

1.vi. Proposed Mid-Year Adjustment of Airline Rates and Charges and Regulation Amendment — Louisville Muhammad Ali International Airport — Approval

The Fiscal Year 2024 budget approved by the Board in June 2023 established airline rates and charges for both signatory and non-signatory airlines. Under the airline use and lease agreements, if any rentals or fees vary by more than 10% (up or down), the rates may be adjusted for the remainder of the fiscal year. Analysis of the financial performance for the first three months of Fiscal Year 2024 projects a probable variance of 10% in the Airfield Cost Center. This variance is typically reconciled at fiscal year-end; however, due to a reduction in landed weight compared to the budget projection, staff recommends implementing a mid-year adjustment as outlined below:

Signatory Airlines	
FY24 Budget	Landing Fee (Per 1,000 lbs. of MGLW)
Original Rate (July 1, 2023 - December 31, 2023)	\$ 1.092
New Rate (Mid-Year Adjustment) (Effective January 1, 2024 - June 30, 2024)	\$ 1.162
Non-Signatory Airlines	
FY24 Budget	Landing Fee (Per 1,000 lbs. of MGLW)
Original Rate (July 1, 2023 - December 31, 2023)	\$ 1.256
New Rate (Mid-Year Adjustment) (Effective January 1, 2024 - June 30, 2024)	\$ 1.336

Mr. Mann recommended the Board approve and adopt the adjusted airline rates and charges effective January 1, 2024 as proposed; and authorize revisions to Chapter 600 – Rates, Charges and Fees of the Authority’s Regulations (copy attached) to incorporate the above charges, and authorize the Executive Director to take the necessary steps to implement the changes. On motion duly made and seconded, the Board approved Mr. Mann’s recommendation.

1.vii. Appalachian Foothills Contracting, Inc. — RWY 17R/35L Electrical Reconstruction and TWY A Centerline Lighting Project Change Order No. 1 — Louisville Muhammad Ali International Airport — Approval

This project originally consisted of the replacement of circuits, incandescent lights, and signs on Runway 17R/35L. Most of these systems had reached the end of their useful life and the lights and signs were replaced by today’s standard of LEDs. Additionally, centerline lights were installed along Taxiway A that allow for aircraft use during lower visibility operations on the airfield. This change order request approves the installation of individual lighting control and monitoring systems for the centerline and touchdown zone lighting on Runway 17R-35L. This system will allow our Operations and Maintenance Departments to monitor the real-time status of each individual light, thereby reducing response times for work orders and increasing airfield safety. As we continue electrical work around Louisville Muhammad Ali International Airport, we intend to expand this monitoring system to the rest of the field. Authority staff and our consultant have reviewed the documents submitted by Appalachian Foothills, Inc. and are recommending the change order approval.

Mr. Mann recommended the Board approve Change Order No. 1 to the contract for the RWY 17R/35L Electrical Reconstruction & TWY A Centerline Lights Project to Appalachian Foothills Contracting, Inc. in the amount of \$670,549.59 resulting in a revised total contract price of \$7,804,880.83; and authorize the Executive Director to execute the necessary contract documents

subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

1.viii. Planning, Engineering and Architectural Professional Services — Louisville Muhammad Ali International Airport — Contract Award

Given the number of projects the Authority is anticipating under tight schedules and the current Supplemental Airfield Consultant Services contract nearing the end of its additional two-year term, the Authority has sought to proactively seek a new contract for a project team to provide planning, engineering, and architectural services for future projects at Louisville Muhammad Ali International Airport and Bowman Field. The firm may be asked to work on airfield and landside projects, from planning, design, and environmental services to construction management and inspection with the option to also address architectural efforts, if needed.

A Request for Qualifications was advertised in *The Courier-Journal* and on the Authority's website. One firm submitted a qualified proposal for the Authority's consideration. A consultant selection working group independently reviewed the proposal, determined that it met the submittal requirements, and are recommending HNTB Corporation be awarded the Planning, Engineering, and Architectural Professional Services contract for a three-year period with the option of an additional two-year term. Hourly rates were provided by HNTB Corporation. This rate schedule will be utilized for individual projects and presented to the Board as each project is formulated.

Mr. Mann recommended the Board approve the award of a three-year contract for Planning, Engineering, and Architectural Professional Services to HNTB Corporation with two-year renewal option; and approve the schedule of hourly rates and profit and overhead factors for each of the three years of the contract (copy attached) and, in consideration of a mutually agreed upon option being chosen for an additional two-year term, new fees will be submitted for board approval of the extension and fees at that time, and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann's recommendation.

1.ix. Obstruction Mitigation Plans — Bowman Field — Contract Award

This project consists of our ongoing program to remove and trim tree obstructions within all four runway approaches at Bowman Field. Work includes the removal or trimming of trees, disposal of all tree debris off site, site restoration, and landscaping on residential properties all within existing easements owned by the Authority. This project aligns with the goals previously set forth in the Bowman Field Airport Area Safety Program. The Bowman Field Obstruction Mitigation project was advertised in *The Courier-Journal* and was posted on the Authority's website. Two bids were received. Upon review of all documentation provided, the lowest, most responsive bidder was Bob Ray Company, Inc. of Louisville, KY with a bid price of \$418,261.00. Authority staff and our consultant have reviewed the bid documents submitted by Bob Ray Company, Inc., have verified the bid to be responsive, and are recommending the contract award.

Mr. Mann recommended the Board award the contract for the Obstruction Mitigation Plans – Contract 5 project to Bob Ray Company, Inc. at a bid price of \$418,261.00: and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann’s recommendation.

1.x. T-Hangar Repairs — Bowman Field — Approval

This project consists of structural repairs to existing T-Hangars at Bowman Field. Repairs include steel column base replacement, steel column painting, and bi-fold door steel repairs. The Bowman Field 2023 T-Hangar Repairs project was advertised in *The Courier-Journal*. A single bid was from MAC Construction & Excavating, Inc. of New Albany, IN with a bid price of \$220,350.00. Authority staff and our consultant have reviewed the bid documents submitted by MAC Construction & Excavating, Inc., have verified the bid to be responsive, and are recommending the contract award.

Mr. Mann recommended the Board award the contract for the Bowman Field 2023 T-Hangars Repairs project to MAC Construction & Excavating, Inc. at a bid price of \$220,350.00: and authorize the Executive Director to execute the necessary contract documents subject to review and approval by counsel as to legality of form and content. On motion duly made and seconded, the Board approved Mr. Mann’s recommendation.

OTHER BUSINESS

Mr. Mann advised the Board members they had been provided a schedule of the 2024 Board meeting dates and that the annual Holiday Open House would be held Wednesday, December 6, 2023 in the rotunda of the Bowman Field Administration Building. He also advised the Board of a possible Special December Board meeting on December 8 to approve the award of a contract to construct a new parking lot.

There being no additional business the meeting adjourned at 3:36 p.m.

Dale Boden, Chairman

Dan E. Mann, Assistant Secretary